

TOWN OF STONY POINT RECREATION

LET THE FUN BEGIN...

19 CLUBHOUSE LANE
STONY POINT NY 10980
(845) 947-5261

USE OF TOWN FACILITY APPLICATION

APPLICATIONS MUST BE SUBMITTED AT LEAST TWO WEEKS PRIOR TO THE REQUESTED DATE.

OCCUPANCY VARIES ACCORDING TO SPACE RENTED AND TYPE OF EVENT.

PRICE: \$75 PER HOUR ~ TIME MUST INCLUDE SET-UP AND CLEAN-UP ~

PAYMENT MUST BE SUBMITTED TO THE RECREATION DEPARTMENT AT TIME OF APPLICATION.

NAME OF ORGANIZATION / RESIDENT _____

ADDRESS _____

TELEPHONE: _____

EMAIL (please print): _____

NAME OF FACILITY REQUESTED _____

DATE(S) REQUESTED _____ PURPOSE _____

HOURS: FROM _____ TO _____ # OF PEOPLE ATTENDING: _____

WILL ADMISSION BE CHARGED? _____ YES _____ NO PRICE OF ADMISSION _____

FOR OFFICE USE ONLY:

APPROVED: _____ DATE: _____

FEE DUE: _____ PAYMENT RECEIVED: _____ SECURITY DEPOSIT: _____

CERTIFICATE OF INSURANCE RECEIVED: _____ PHOTO ID ATTACHED: _____

NO REFUNDS

RULES AND REGULATIONS

- A. **OCCUPANCY VARIES ACCORDING TO SPACE RENTED AND TYPE OF EVENT.**
- B. RESIDENTS AND/OR GROUPS USING THE FACILITY WILL BE RESPONSIBLE FOR MAINTAINING ORDERLY CONDUCT AT ALL TIMES. **ALCOHOLIC BEVERAGES ARE NOT PERMITTED.**
- C. ACTIVITIES MUST CONCLUDE BY **9:00 PM** UNLESS OTHERWISE STATED ON THE APPLICATION AND APPROVED IN ADVANCE.
- D. **THE TIME REQUESTED MUST INCLUDE SET-UP AND CLEAN-UP.** ALL DECORATIONS MUST BE REMOVED IMMEDIATELY FOLLOWING YOUR EVENT.
- E. THE PERMIT HOLDER ASSUMES ANY PROPERTY DAMAGE RESULTING FROM THEIR USE OF THE FACILITY.
- F. THE PERMIT HOLDER IS RESPONSIBLE FOR RENTING/PROVIDING TABLES AND CHAIRS NEEDED FOR THE EVENT.
- G. PERMITS ARE NON-TRANSFERABLE. PERMIT HOLDER MUST BE PRESENT FOR THE ENTIRE EVENT.

HOLD HARMLESS AGREEMENT

The applicant agrees to protect, defend, indemnify and hold the Town of Stony Point and its employees free and harmless from and against any and all losses, claims, liens, demands and causes of action of every kind and character including the amount of judgments, penalties, interest, court costs and legal fees incurred by the Town of Stony Point in defense of same arising in favor of any party, including governmental agencies or bodies on account of taxes, claims, liens, debts, personal injuries including employees of the Town of Stony Point, death or damages to property or any other violation of any other applicable statute, ordinance, administrative order, rule or regulation or decree of any Court shall be included in the indemnity hereunder, with the exception of claims, if any caused by the gross negligence of the Town of Stony Point.

APPLICANTS ARE SUBJECT TO A CHECK OF POLICE RECORDS TO ENSURE THE SAFETY OF TOWN PROPERTY AND VISITORS.

Date	Print Name	Signature
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NOTE: TOWN OF STONY POINT SPONSORED PROGRAMS SHALL HAVE PREFERENCE FOR USE OF EQUIPMENT/FACILITIES. THE TOWN RESERVES THE RIGHT TO CANCEL ANY APPROVED PERMITS IF NECESSARY.

ANY DEVIATION FROM THESE RULES AND REGULATIONS MUST BE APPROVED IN ADVANCE BY THE DIRECTOR OF RECREATION.

PAYMENT IS DUE UPON SUBMISSION OF THE APPLICATION. Security deposits vary according to event. The credit card fee is 2.25%. The debit card fee is 1.25%. Checks should be made payable to: **Town of Stony Point.** Please submit all paperwork to the Recreation Office- 19 Clubhouse Lane Stony Point

NO REFUNDS